



REPLY TO  
ATTENTION OF

**DEPARTMENT OF THE ARMY**  
INSTALLATION MANAGEMENT AGENCY  
HEADQUARTERS, UNITED STATES ARMY AREA III SUPPORT ACTIVITY  
UNIT #15716  
APO AP 96271-5716

IMKO-AC-PWH

01 JAN 2006

MEMORANDUM FOR SEE DISTRBITUON

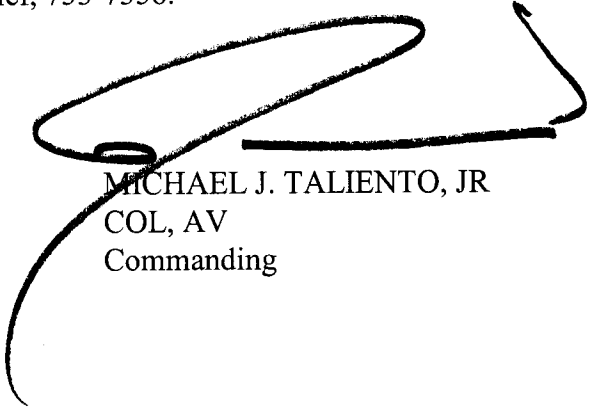
SUBJECT: USA Area III Support Activity Policy Memorandum #25, Visitation in Unaccompanied Personnel Housing and Transient Quarters

1. This policy **supersedes** USASA AIII Policy Memo #25, SAB, dated **10 March 2004**.
2. **Reference** AR 210-50, Housing Management, dated 3 October 2005, effective 3 November 2005.
3. **Purpose:** To provide a uniform policy for visitation in Bachelor Officer/Senior Bachelor Enlisted Quarters (BOQs/SBEQs).
4. **Applicability:** This policy is applicable to all occupants of BOQs/SEBQs within Area III.
  - a. Sponsors are responsible for the conduct of their guests and are expected to maintain high standards of conduct. Visitors will not be permitted to remain in quarters in excess of seven (7) days unless formal written permission is obtained from the Commander, USASA Area III. It is the policy of this command to permit visitation in the BOQs/SBEQs of stateside authorized dependents for a period of 30 calendar days when such visits do not infringe on the rights of other occupants.
  - b. Occupants desiring to have dependents visit during their tour of duty will take the following actions prior to the arrival of their dependents from the states:
    - (1) Request in writing through the Housing Office, DPW, USASA Area III to the Commander, USASA Area III, the dependent(s) be allowed to temporarily reside in the BOQ/SBEQ. The request should include the date of arrival, dependent's name and age, and the date of departure.
    - (2) Notify the Finance and Accounting Office if the visit will exceed 7 consecutive days.
    - (3) Notify the Pass and ID Section and request access to the installation.
    - (4) Notify the Commander, USASA Area III if the visit will exceed 30 days.

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- (5) Report to the Housing Office when dependents(s) depart.
- (6) Due to joint use of bathroom facilities, visits in some SBEQs should be limited to spouses without children.
- 5. Supplements to this policy are not permitted without written approval of the Commander, US Army Support Activity Area III.
- 6. A copy of this policy will be provided to each occupant signing for quarters and posted on all official bulletin boards.
- 7. **POC** for this policy is Housing Chief, 753-7356.



MICHAEL J. TALIENTO, JR  
COL, AV  
Commanding

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